Student Email on Apple Device

Follow these steps to set up your device to receive emails from your @reddies.hsu.edu address:

1. Launch the Microsoft Outlook app
2. Select “Office 365” when adding an account
3. Type your full email address and password

That’s it! This is the easiest way to set up your student email on your Apple device. Continue with the document if you’d like to use the Apple Email App.
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Follow these steps to set up your device to receive emails from your @reddies.hsu.edu address:

The Apple Operating System has many mail applications available. The following steps are done using the default Mail app for iOS; the setup process should be similar on other mail apps.

1. Open iPhone “Settings” and tap “Mail, Contacts, Calendars”
2. Tap “Add Account”
3. Select “Exchange” from the list
4. Enter your full email address, password, and a description

3. Click Next
6. Change the “Server” section to: pod51011.outlook.com
7. Leave all other settings Default, then click Next in the upper right
8. Select what you would like to sync, then click Save.

All Done! If you have trouble with any of these steps, feel free to call Computer Services Help Desk at 870-230-5678